



Marsden Infant and Nursery School

Brougham Road

Marsden

Huddersfield

HD7 6BN

Tel: 01484 845124

Headteacher: Mrs Nicola Jablonski

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for one parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen for candidates to have skills in the following: Health and Safety or Marketing, Communications or Public Relations.

Expectations of governors

- Attendance at meetings (these are typically scheduled 6.00pm – 8.00pm)
- Maintaining confidentiality
- Commit to training
- Able to visit the school and complete a written report on that visit
- Complete a 4-year term of office

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to Caroline Martin by **6.00pm on Monday 2nd November 2026**. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Caroline Martin, School Business Manager.

Yours sincerely

Caroline Martin
School Business Manager

Email: office@marsdeniandnschool.co.uk
www.marsdeniandnschool.co.uk

Parent Governor Application Form

Candidate name:	
Candidate address:	
Candidate statement:	

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the academy trust.

Signed: _____ **Date:** _____